

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2372
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: May 17, 2022

Present: Commissioners
Richard Beaumont
James Gamble, Sr.
Albert Moses, Jr.
Matthew Vincent
Phil Kelley, General Manager

Visitors: Allen Sims, DD7 (Via Zoom)
Garrett Boudoin, DD7
Sina Nejad, Sigma Engineers
Kim Carroll, Texan Engineering (Via Zoom)
Russell Walker, Daniels Building & Construction
Vince Jabbia, N & T Construction
Daniel Hess, McInnis Construction
Angel Olalde, SETEX Construction
Jose Cardenas, Construction Managers of SETX

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2371

The Minutes of Meeting No. 2371 was approved as read.

Open Bids for Construction of New Administration Building

Bids were opened and read as follows for the Construction of the New Administration Building:

BIDDER	TOTAL AMOUNT OF BID
N & T Construction	\$5,460,000.00
SeTEX Construction	\$6,239,000.00

McInnis Construction	\$5,418,000.00
Daniels Building & Construction	\$6,100,761.00
Construction Managers of SETX	\$6,073,000.00

Dr. Sina Nejad stated that although the following companies attended the mandatory pre-bid meeting, bids were not received from Mike Barnett Construction, G & G Enterprises Construction Corp., Construction Zone, or ALLCO, LLC. Commissioner Gamble asked what the consequence would be for the bidders who did not include the calendar days in their bid packages. Mr. Phil Kelley advised that in the bid advertisement it states that the District has the right to waive any and all formalities in the bid process. Mr. Kelley recommended that the award of the bid be tabled until the next Commissioners meeting to allow Dr. Nejad and Mr. Allen Sims time to review the bids packages in detail, including references. Commissioner Moses moved to table the award of the project for further review. Commissioner Gamble seconded the motion. The motion carried.

Consider Award of Bid for Blocks Bayou Ditch Phase 1 Project

The bids were opened May 3, 2022 and read aloud in the public bid opening. A recommendation letter was received from Kim Carroll, P.E. with Texan Engineering & Consulting, LLC. The letter stated that based on Rebel Constructors, Inc.'s low bid, the number of projected working days and positive feedback of their work on the Rodair Gully Phase II project, he was recommending Rebel Constructors, Inc. be awarded the bid for construction of the Blocks Bayou Ditch Phase 1 Project in the amount of \$1,801,680.00.

Commissioner Vincent moved that the District accept Mr. Carroll's recommendation and award the bid for construction of the Blocks Bayou Ditch Phase 1 Project to Rebel Constructors, Inc. for \$1,801,680.00. Commissioner Gamble seconded the motion. The motion carried.

Issue Certificates of Election and Sign Statements of Officer

A Certificate of Election was presented to Commissioner Albert Moses, Jr., and a statement of "no bribery" was sworn to and signed by Commissioner Moses.

Administer Oath of Office of Commissioner

Commissioner Albert Moses, Jr. was sworn in by Jeri Diane Smith, Notary Public in and for the State of Texas. The board members are Richard D. Beaumont, Lester Champagne, James Gamble, Sr., Albert Moses, Jr., and Matthew E. Vincent. Commissioner Lester Champagne was absent and will be presented with his Certificate of Election and sworn in at a later date.

Election of Officers to the Board of Commissioners

Commissioner Gamble motioned to table the election of officers until Commissioner Champagne was present. Commissioner Moses seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard stated that the District is finishing up the final details of Contract 3B which will be going out for bid soon. An Executive Governance Meeting with the U.S. Army Corps of Engineers is scheduled for Thursday. Mr. Kelley asked if contact had been made with Kansas City Southern Railway (KCS). Mr. Girouard stated

that he had spoken with Scott Walburn with KCS and a meeting was tentatively set for the following week.

Manager's Miscellaneous Reports

Since the date of the last Commissioner's meeting, the following work has been done:

Construction Notes – Alligator Bayou Pump Station Annex

May 2, 2022 – May 13, 2022

Monday, May 2:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.
Allco superintendent (0) on site with (0) operators/laborers reported.
Allco crew is not on site today.

Tuesday, May 3:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.
Allco superintendent (0) on site with (0) operators/laborers reported.
Allco crew is not on site today.

Wednesday, May 4:

Alligator Project; Allco crew did not work on site today. Weather conditions were partly cloudy. The site conditions were dry.
Allco superintendent (0) on site with (0) operators/laborers reported.
Allco crew is not on site today.

Thursday, May 5:

Alligator Project; Allco crew did not work on site today. Weather conditions were partly cloudy. The site conditions were dry.
Allco superintendent (0) on site with (0) operators/laborers reported.
Allco crew is not on site today.

Friday, May 6:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.
Allco superintendent (0) on site with (0) operators/laborers reported.
Allco crew is not on site today.

Monday, May 9:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Allco crew is not on site today.

Tuesday, May 10:

Alligator Project; Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco on site with (1) representative reported.

ESI on site with (1) representative reported.

BL on site with (1) representative reported.

Allco crew is not on site today. However, a meeting was held at the station with BL Technology, ESI, Allco, and DD7.

Attendees: Shane B. (ESI), Jeff K. (Electrical Engineer), Billy Patterson (Allco), Allen Sims (DD7), Scott S. (DD7), Nathan W. (DD7), and Tony B. (DD7).

Wednesday, May 11:

Alligator Project; Daily report was not generated.

Thursday, May 12:

Alligator Project; Daily report was not generated.

Friday, May 13:

Alligator Project; Daily report was not generated.

Mr. Kelley presented the financial statements prepared by FMW, P.C. for the period ended April 30, 2022, and gave the collateral securities report as of April 30, 2022.

Permits

Mammoet USA South - proposed a heavy haul crossing HFPL at ramp G Sta. 737+85. Mr. Garrett Boudoin recommended the permit for approval with a permit fee of \$550. No bond will be required. Commissioner Moses moved to approve the permit on Mr. Boudoin's recommendation contingent upon the payment of the \$550.00 permit fee. Commissioner Vincent seconded the motion. The motion carried.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 20185 – Duck’s Dragline Service
\$1,970.00 – LS 250X3 Trackhoe Rental/Ditch Repair

Ck. No. 20185 – Duck’s Dragline Service
\$3,950.00 – LS 250X4 Trackhoe Rental/EI Vista Lat 2

Ck. No. 20185 – Duck’s Dragline Service
\$3,230.00 – Dozer Rental/Level Ditch Bank A-3

Ck. No. 20185 – Duck’s Dragline Service
\$2,160.00 – LS 250X3 Trackhoe Rental/Main C Loop Ext.

Ck. No. 20185 – Duck’s Dragline Service
\$3,600.00 – Cutter Head Rental/Pit 17

Ck. No. 20185 – Duck’s Dragline Service
\$6,480.00 – LS 250X4 Trackhoe Rental/Pit 17

Ck. No. 20186 – FILMR, LLC
\$96.00 – Social Media Posts

Ck. No. 20187 – FMW, P.C.
\$2,300.00 – Accounting Services for April 2022

Ck. No. 20188 – GP Evans Contractors
\$31,264.00 – Seasonal Mowing Contract

Ck. No. 20189 – Groves Equipment Rental Co., Inc.
\$2,700.00 – 15 Ton Terrain Crane Rental

Ck. No. 20190 – KT Trucking & Cattle Co.
\$345.00 – Transport Truck Rental/Move 15 Ton Picker

Ck. No. 20191 – LJA Engineering, Inc.
\$15,307.76 – Halbouty Detention Pond HMGP Project

Ck. No. 20191 – LJA Engineering, Inc.
\$1,194.33 – Stormwater Management Plan

Ck. No. 20191 – LJA Engineering, Inc.
\$172.48 – Data Collection System/Server Hosting

Ck. No. 20191 – LJA Engineering, Inc.
\$1,800.00 – Develop Data Collection System

Ck. No. 20192 – LJA Environmental Services, LLC
\$235.00 – A-3-A Detention HMGP Project

Ck. No. 20184 – LJA Environmental Services, LLC
\$11,278.19 – Sabine Pass to Galveston Bay Project

Ck. No. 20193 – National Networks
\$3,719.70 – June Monthly Computer Service

Ck. No. 20194 – Nerbert Frelow
\$3,840.00 – Dump Truck Rental 5/2-5/13/22

Ck. No. 20195 – Port Arthur News
\$1,614.00 – Main Office Project

Ck. No. 20196 – Richard Beaumont
\$207.58 – Health Insurance Payment

Ck. No. 20197 – Ritter Forest Products
\$4,260.00 – Mat Rental/Main C Loop Ext.

Ck. No. 20197 – Ritter Forest Products
\$1,275.00 – Mat Rental/Main C Loop Ext.

Ck. No. 20197 – Ritter Forest Products
\$225.00 – Transport Truck Rental to Haul Mats/PS 3

Ck. No. 20198 – Ron Lewis & Associates
\$3,500.00 – Legislative Consulting Fees

Ck. No. 20199 – Sprint Waste Services
\$2,750.27 – Roll Off boxes and Holding Tanks Rental at Multiple Pump Stations

Commissioner Gamble moved that the purchase orders and checks from the Maintenance Fund be approved for payment. Commissioner Moses seconded the motion. The motion carried.

Executive Session - Pursuant to Section 551.074 of the Texas Government Code, Regarding Personnel

At 2:32 p.m. the Commissioners entered into an Executive Session pursuant to Section 551.074, Texas Government Code, regarding personnel.

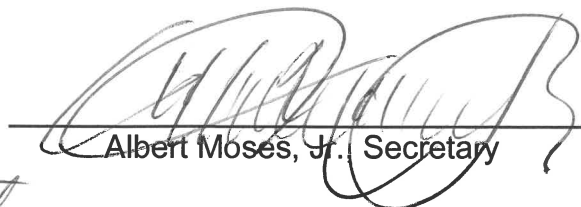
At 3:00 p.m. the meeting returned to regular session.

Consider and Take Action, If Any, on Items Discussed in Executive Session

Commissioner Vincent moved to extend the Manager Phil Kelley's contract for another year with an option to extend another year. Commissioner Gamble seconded the motion. The motion carried.

Commissioner Moses moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.


Richard Beaumont, Chairman


Albert Moses, Jr., Secretary